



TOWN OF BRIGUS

P.O. Box 220, Brigus, NL, A0A 1K0 • 709-528-4588 www.townofbrigus.com

Employment Opportunity: Maintenance & Public Works Foreman

The Town of Brigus is currently hiring for the position of Maintenance and Public Works Foreman. This is a full-time, permanent position. Reporting directly to the Town Clerk/Manager, the successful candidate will manage and oversee the day-to-day operations of the Brigus Public Works department and its employees, working alongside the crew to complete tasks. This job is Unionized.

General Duties and Responsibilities:

- In consultation with the Town Clerk/Manager, assign daily tasks, review and confirm hours, and ensure the team strictly follows project plans and timelines as directed.
- Direct and supervise all Public Works employees, including summer students.
- Provide general maintenance duties and services relating to all outside operations and assist in repair and maintenance of Town facilities and buildings.
- Responsible for the call out of snow clearing equipment and management of snow clearing and removal.
- Respond to complaints as directed by the Town Clerk/Manager and conduct site visits.
- Ensure the Public Works department and crew meet all training and maintenance requirements.
- Ensure proper protection and safe

storage of all supplies, tools and equipment.

- Assume responsibility for ensuring the Town's vehicles and equipment are properly maintained and in good working order, and ensure crew is trained on the safe usage of equipment.
- Oversee and supervise the collection of garbage, metals and outside service contracts.
- Assist the Town Clerk/Manager and organizing committees with the coordination and preparation of all sites and facilities related to the Town's festivals and events.
- Respond to calls related to the Town's facilities or security alarm systems or other emergencies.
- Provide regular testing and recorded readings of Municipal water samples as required by the Town's "Permit to Operate" and Provincial regulations.
- Provide regular oversight/inspection of water intake and sewage treatment facilities.

Qualifications:

- Proven experience as maintenance foreman or in similar crew management role.
- Strong technical knowledge of all building systems (plumbing, carpentry, electrical, heating etc.).
- Knowledge of health & safety practices and regulations.

- Excellent organizational, planning, and leadership abilities.
- Excellent communication and interpersonal skills.
- Must be able to work flexible hours when required, particularly in winter months.
- Must currently hold all applicable licenses to operate Town equipment and fulfill job requirements, including but not limited to mini excavators and wheel loaders.
- High school diploma; Degree from a vocational school will be a definite asset.
- Water and Wastewater Training and certification is also an asset.
- Proof of clean Driver's Abstract and Criminal Record Check required.

Deadline for applications is: 4:00 p.m. on Friday, July 3rd, 2026.

Please email your resume to admin@townofbrigus.com or drop it off during business hours at Town Hall, 15 Water Street, Brigus before the deadline.

The Town of Brigus would like to thank all who express interest. Please note that Council will evaluate all who have applied, but that only those who are selected for interview will be contacted. Salary and hours to be determined by experience and in accordance with the Town of Brigus Collective Agreement.